



# EVALUATION OF OPERATIONS MANUAL – PART C

DSA.AOC.CHKL.074

CCAA

OPERATOR:		EDITION DATE:
		REVISION DATE:
CHECKED BY :	CHECK DATE:	SIGNATURE :

*Regulatory reference : Arrêté N°00606/MINT du 13 septembre 2006 modifiant l'annexe de l'arrêté n°00731/MINT du 07 juin 2005 fixant les conditions d'utilisation des avions par une entreprise de transport aérien*

No.	Points to check	State of implementation	Observations
1.	Bound in a secure form (not loose)?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
2.	Binder is 3 or 4 ring?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
3.	Exterior of binder clearly indicates manual content?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
4.	Prepared in English or French language?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	

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MANUAL CONTROL PROCESS		
5.	Copies numbered for controlled issuance?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable
6.	Name or title of each person who holds a copy?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable
7.	Amendment issuance tracking process?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable
8.	Statement that the manual contains instructions which are required to be complied with by all personnel?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable
9.	Statement of Compliance?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable
MANUAL REVISION PROCESS		
10.	Revision Instructions adequate?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable
11.	Revision page for proper revision entry?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable
12.	List of effective pages provided and correct?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable
13.	Last revision to individual pages identified?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable



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<b>MANUAL REFERENCING SYSTEM</b>		
14.	Table of contents easy to find and use?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable
15.	Index, if included, easy to find and use?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable
16.	Tabbed as necessary for usability without difficulty?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable
<b>INDIVIDUAL PAGE PRESENTATION</b>		
17.	Page numbered in chronological sequence (by chapter or single document)?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable
18.	Last revision number/date appears on each page?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable
19.	Company name (and logo) appears on each page?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable
20.	If manufacturer's document is submitted in lieu of a company manual, does the manufacturer's name appear on each page?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable
21.	For all manufacturers' documents submitted, a manufacturer's letter or reference document is provided to substantiate current revision number/date?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable
<b>PARAGRAPH NUMBERING</b>		
22.	Paragraphs and sub-paragraphs numbered or alphabetized	<input type="checkbox"/> Satisfactory



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	for ease of reference?	<input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
	<b>SUPPLEMENTARY CONTENT REFERENCING</b>		
23.	Tables referenced for ease of use?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
24.	Figures referenced for ease of use?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
25.	Appendices referenced for ease of use?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
	<b>MANUAL CONTENTS CONFORMANCE</b>		
26.	Types and areas of operations to be conducted.	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
27.	A description of the aeronautical charts that must be carried on board in relation to the type of flight and the route to be flown, including the method to check their validity	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
28.	System for obtaining weather reports and forecasts used for decisions regarding flight preparation, routing and terminal operations ;	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
29.	Instructions and information relating to Minimum flight level/altitude	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
30.	Instructions and information relating to Operating minima for departure, destination and alternate Aerodrome/Heliports	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	

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31.	Availability of aeronautical information	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
32.	Instructions and information relating to Runway data and Aerodrome/Heliport facilities	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
33.	Instructions and information relating to Approach, missed approach and departure procedures including noise abatement procedures	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
34.	Instructions and information relating to Communication facilities and navigation aids	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
35.	En-route COM/NAV procedures	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
36.	Instructions and information relating to COM-failure procedures	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
37.	Instructions and information relating to Search and rescue facilities in the area over which the Aircraft is to be flown	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
38.	Aerodrome/ Heliport categorization for flight crew competence	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
39.	Special Aerodrome/ Heliport limitations (performance limitations and operating procedures etc)	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
	<b>MANUAL EXCERPTS PROPERLY REFERENCED?</b>		
40.	Condensed Charts compared and current?	<input type="checkbox"/> Satisfactory	

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		<input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	
	<b>COMPLIANCE WITH REQUIREMENTS</b>		
41.	Complies with Cameroonian CAR	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory <input type="checkbox"/> Not applicable	

<b>RECOMMEND ACCEPTANCE:</b> <input type="checkbox"/> Yes <input type="checkbox"/> NO (Reasons cited below)
<b>REMARKS &amp; OBSERVATIONS</b>

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Ressort  
Pauline ASSUMOU Keki



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Additional comments attached  =>